



GREATFIELDS SCHOOL

Dream it.
Believe it.
Achieve it.

Great Careers

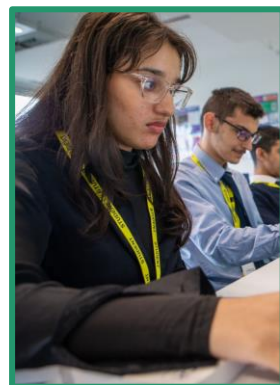
JOB PACK

POST: Senior Science Technician

START DATE: As soon as possible

SALARY: APT&C Scale 6 pro-rata £28,301 actual salary

DEADLINE FOR APPLICATIONS: Monday 12th February 2024 by 12pm

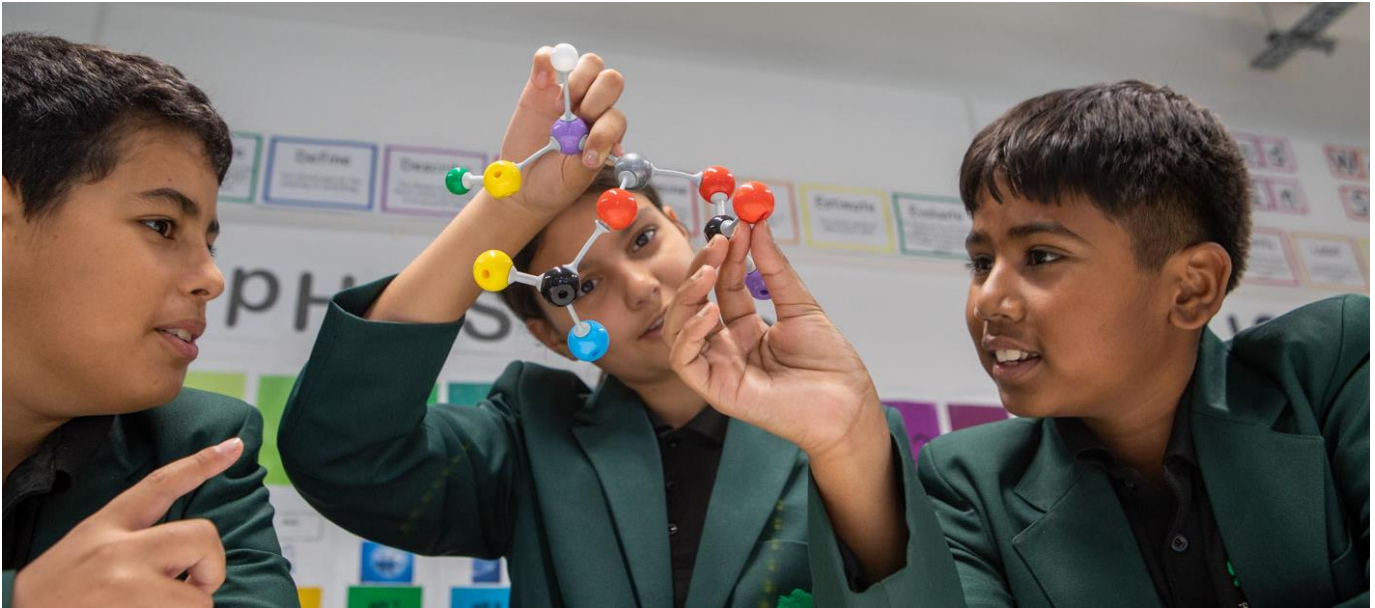


The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced DBS check will be carried out for the successful candidate.



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The school

Greatfields School opened in September 2016. We are located in Barking, East London, and are proud to be the first secondary school to be built on the Gascoigne Estate. We have quickly established a positive reputation with our parents and local community, and are known for our excellent behavior and the high ambitions we have for the young people of this community. We currently have approximately 970 students, and our Sixth Form opened in September 2022.

Our vision

We believe that our young people can compete with any other child in the country and we do everything we can to ensure that they have the same opportunities as other young people across the country. It is incumbent upon us to give our students access to a broad, engaging and challenging curriculum; to give them access to a range of activities, trips and clubs outside of the classroom to develop their cultural capital; and to develop their levels of resilience, determination and work ethic.

We also passionately believe in ensuring our young people feel safe and happy in school. This is done through the establishment of high expectations and clear routines and by taking a positive approach to behaviour at all times. This means that staff never shout at or demean our young people, and we understand the importance of mutual respect at all levels of the school.

Finally, we care deeply about and understand the responsibility we have towards our local community. This is a school embedded in the community and is one which we are proud to serve.



Job description

Line manager: The postholder will be responsible to the Head of Science

Core responsibilities and duties:

- Have an overall responsibility for the organisation and safety of the prep rooms.
- To line manage and motivate the Science technicians.
- To prepare (and where appropriate manufacture) teaching materials as required to ensure effective support for teaching staff in the Science department.
- To oversee the maintenance of the department's practical resources and chemicals, ensuring their safe organisation and storage in order to guarantee safe and effective upkeep.
- To monitor standards and practices within the classroom and identify and communicate improvements to working practices to ensure the highest standards are achieved.
- To carry out health & safety and risk assessments relating to laboratory work.
- To oversee the overall safety and security of the department e.g. holding keys
- To be responsible for the safe preparation, and to oversee the safe preparation of, more hazardous materials in accordance with the relevant COSHH regulations and assessments.
- To be responsible for the safe disposal of, or overseeing the safe disposal of hazardous materials/substances including chemical and microbiological waste in accordance with Health & Safety/statutory guidelines, contacting the relevant external agencies as necessary.
- To lead on the production of an inventory of equipment and stock control in order to maintain a supply of equipment for teaching use.
- To advise the Head of Science on equipment required and order stock as directed by the Head of Science so that resources are adequate for lessons.
- To order, receive and check deliveries of supplies, in line with the school's financial procedures, to ensure accuracy from suppliers.
- To provide technical and learning assistance and information in the classroom and across the school community in order to support students and staff.
- To support students in the classroom environment to assist in the learning process where appropriate.



- To research and provide technical support to staff, particularly to support at KS4 and KS5.
- To liaise with equipment providers and the finance department to ensure good quality provision and value for money.
- To carry out other reasonable duties as requested by the Head of Department or the Headteacher.

This job description will be reviewed regularly and may be subject to change at any time after consultation with the postholder.