

Great ambition.  
Great teaching.  
Great students.



GREATFIELDS SCHOOL  
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# Job pack

Post: Head of Key Stage 4 Spanish

Start date: September 2023

Salary: MPS (Inner London) + TLR 2a

Deadline for applications: Thursday 30<sup>th</sup> March 2023 by 12pm

Interviews: Thursday 20<sup>th</sup> April 2023

*The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced DBS check will be carried out for the successful candidate.*

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Partnership Learning

### **The school:**

Greatfields School opened in September 2016. We are located in Barking, East London, and are proud to be the first secondary school to be built on the Gascoigne Estate. We have quickly established a positive reputation with our parents and local community, and are known for our excellent behavior and the high ambitions we have for the young people of this community. We currently have approximately 970 students, and our Sixth Form opened in September 2022.

### **Our vision:**

We believe that our young people can compete with any other child in the country and we do everything we can to ensure that they have the same opportunities as other young people across the country. It is incumbent upon us to give our students access to a broad, engaging and challenging curriculum; to give them access to a range of activities, trips and clubs outside of the classroom to develop their cultural capital; and to develop their levels of resilience, determination and work ethic.

We also passionately believe in ensuring our young people feel safe and happy in school. This is done through the establishment of high expectations and clear routines and by taking a positive approach to behavior at all times. This means that staff never shout at or demean our young people, and we understand the importance of mutual respect at all levels of the school.

Finally, we care deeply about and understand the responsibility we have towards our local community. This is a school embedded in the community and is one which we are proud to serve.

### **Teaching and Learning:**

Our approach to Teaching and Learning is to challenge our students' thinking, celebrate mistakes as a way of learning and to develop a Growth Mindset approach to learning. We expect the students to work harder than the teacher in lessons and to be actively engaged throughout. We don't want our students to become overly reliant on the teacher and to be able to develop strategies to work things out for themselves when they're stuck.

We run a three Key Stage 3 and offer a broad curriculum to all of our students at Key Stage 3, including Food Tech, music, art, PE, computing dance and drama alongside the core subjects. At Key Stage 4, our offer is increasing every year and we have recently introduced Health and Social Care, Sociology, Business and IMedia to the list of subjects available to our students to choose for Key Stage 4. We have also been able to offer a broad range of subjects, both A Levels and BTEC, at Key Stage 5. The curriculum is constantly being reviewed and developed to ensure it is responding to the needs of our students.

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Partnership Learning

We want our teachers to develop and learn along with the students. We have regular drop ins, which are used to encourage teachers to reflect on their practice and focus on clear areas for development. In addition, all staff have a regular line management meeting to help support and develop them. Our CPD is focused on one or two key areas of pedagogy each year to ensure real progress is made by all staff in these areas.

### **Spanish at Greatfields**

Spanish is currently the only language studied at Greatfields, and the vast majority of students take Spanish at GCSE.

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## **Job description for Head of Key Stage 4 Spanish:**

### **Line manager:**

The postholder will be responsible to the Head of Spanish

### **Core responsibilities and duties:**

***This job description will be reviewed regularly and may be subject to change at any time after consultation with the postholder.***

- To have a passion for and expertise in your subject area.
- To plan and deliver lessons which consistently challenge students' thinking and force them out of their comfort zone.
- To be a reflective practitioner constantly striving to improve your practice.
- To review and develop the Key Stage 4 curriculum.
- To review and develop the Key Stage 4 Tracking Assessments.
- To analyse Key Stage 4 department assessment data and implement effective interventions where necessary; use these assessments to identify gaps in students' learning and skills and adapt the curriculum accordingly.
- To monitor the quality of Teaching and Learning at Key Stage 4 across the department.
- To lead CPD for the department in teaching and learning at Key Stage 4 when appropriate.
- To conduct Key Stage 4 work scrutiny as per the Quality Assurance timetable.
- To take responsibility for your own professional development including attending relevant CPD events, observing peers and identifying personal developmental targets.
- To collaborate with colleagues within the Trust and with other schools to share examples of best practice.
- To develop positive relationships with the students based on mutual respect.
- To consistently implement the school's positive behaviour system.
- To work effectively within team, support colleagues and not be afraid to ask for support.

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## Person specification:

Criteria
<b>Qualifications, training and experience</b>
Appropriate degree or equivalent
Qualified Teacher Status
<b>Abilities and skills</b>
Ability to form strong, positive relationships with students and staff.
Hard working and committed to the job.
Enthusiastic and able to bring a positive energy to the school.
Willing to accept constructive feedback in order to improve teaching and develop professionally.
Ability to learn from mistakes.
Ability to reflect on practice and constantly striving to improve.
Ability to be an effective team player.
<b>Personal qualities</b>
Values driven with a genuine desire to make a difference
Ambitious and driven
Willingness to constantly improve and develop professionally
Willing to 'go the extra mile'